

**ADDENDUM #1**  
**IMPLEMENTATION PLAN**  
**(For Student Exchange, Faculty Exchange and Joint research/  
Conference/Teaching collaborations)**  
**BETWEEN**  
**INTERNATIONAL COLLEGE OF INNOVATION**  
**NATIONAL CHENGCHI UNIVERSITY, TAIWAN, R. O. C.**  
**AND**  
**COLLEGE OF INTERDISCIPLINARY STUDIES**  
**THAMMASAT UNIVERSITY, THAILAND**

In recognition of the common academic interests shared by International College of Innovation, National Chengchi University (hereafter referred to as "ICI-NCCU") and College of Interdisciplinary Studies, Thammasat University (hereafter referred to as "CISTU"), both institutions agree to, further develop the relationship recognized by the Memorandum of Understanding signed on 16 May 2024. The objective of the agreement is to establish, maintain and enhance educational interaction between the Institutions through initiatives detailed in this Agreement. The terms of this Agreement consist of the following:

**SECTION 1: Student Exchange**

1. General Information

- A. Each year, CISTU shall be entitled to send up to 2 students to ICI-NCCU in order to attend classes taught there. ICI-NCCU shall similarly be entitled each year to send up to 2 students to CISTU to attend classes taught in its schools and pre-designed field visits for applied learning. The number of exchange visits will be 2 per year (i.e., 1 student per semester).
- B. If in any given year the number of exchange visits is not equal, the Institutions will seek to achieve a reasonable balance over a three-year period.
- C. The home institution shall be responsible for preliminarily screening and selecting students for this program, and for ascertaining that each participating student is proficient in the language of instruction at the host institution and likely to benefit from a particular course of study. Each party reserve the right to approve the candidates proposed for the exchange by the other party.
- D. Both institutions recognize that courses in some academic areas or offered by some on-job programs and language training centers may be restricted or unavailable due to high demand, prerequisite course requirements, or is inapplicable to tuition-free policy.

## 2. Costs and Administration

- A. Exchange students shall be required to pay regular tuition and fees to their home institution. No tuition or mandatory fee payments will be required of exchange students at the host institution. The exchange shall not entail any monetary transaction between the two institutions to this agreement. Students are responsible for costs associated with travel, accommodation (room and board), course materials, health insurance, living expenses and other incidental expenses.
- B. Prior to the term of exchange, each institution shall provide incoming exchange students with an estimate of the expenses to be expected during the period of attendance at the host institution, as well as the information regarding registration requirements, programs, school schedule, language tests, insurance coverage, etc.
- C. Each institution shall coordinate the visa paperwork necessary for participating exchange students and accompanying dependents, if applicable. Exchange students are responsible for paying the costs of visas for themselves and any dependents.
- D. Each institution shall undertake to assist the exchange students in locating suitable accommodation.
- E. Students shall be enrolled as provisional or "non-degree" students and shall continue to be students at their home institution.
- F. The host institution shall, in accordance to its regulations, issue a certificate of academic records to a visiting student for studies completed during the exchange period; whereas the home institution retains the right to decide whether or not the credits are recognized and counted toward the student's degree at the home institution. All credit transfer will be evaluated upon the student's return.
- G. Subject to requirements imposed by their home universities, exchange students shall be afforded the same freedom and restrictions as regular students when choosing courses. Students are expected to be full-time students.
- H. Exchange students will have the same access to the host institution's facilities, academic advisors, and student support services as regular students.
- I. Obligations under this agreement pertain to the direct participants in the program of exchange. Neither institution shall be responsible for expenses incurred by spouses and families of exchange students.
- J. An exchange student shall respect and follow the regulations of the host institution. The host institution has the right to terminate the exchange period of exchange students who perform substantially below the standard set by the regulations of the host institution.

## **SECTION II: Research, Conferences, and Faculty**

- A. Both Institutions will promote opportunities for collaborative research projects and joint publications, including research visits as necessary.
- B. Both the Institutions will collaborate to explore opportunities for jointly planning a conference or a workshop on a mutually agreed topic.
- C. Details concerning the exact timing, location and funding for the conference/workshop will be mutually agreed upon in advance.
- D. Both Institutions will endeavor to promote the successful realization of this and future joint conferences/workshops/joint faculty teaching.
- E. Both Institutions shall promote and implement faculty visits to each other's campus for short-term or long-term teaching or research assignments.
- F. Each institution may arrange for its faculty and/or researchers to visit the other institution for conducting research and/or teaching. The maximum number of visiting faculty and/or researchers from one institution to the other shall not exceed two per academic year. The maximum total accumulated time of all visits within one academic year shall not exceed twelve months. Both institutions shall try to equalize the number per academic year of visiting faculty and researchers and the total accumulated time per academic year of all such visits. Each visit shall not exceed six months. The above are general guidelines but each case shall be reviewed to determine the suitability as the application is submitted to the host institution.
- G. The costs for a visit, including but not limited to travel, accommodations, meals, personal expenses, required health and safety insurance, etc., shall be paid for by the visiting faculty and researcher. In addition, advice and assistance on housing will be provided to the visiting party by the host institution.
- H. The host institution is not responsible for paying salary/compensation to the visiting faculty/researchers.

## **SECTION III: Duration and Amendment of Agreement**

This Agreement shall be in force and be binding upon the institutions hereto for a period of five (5) years from the date of the Agreement and is renewable. This Agreement may be amended prior to the expiration of the foregoing period only by mutual consent. Either party may terminate this Agreement with six (6) months advance notice. The agreement may be renewed after the term of expiry in consultation with both institutions. The agreement will be renewed for a further period of three years or any such period as agreed by the institutions. This agreement will be interpreted and implemented in accordance with the rules and regulations of both Institutions.

**SECTION IV: Equal Opportunity**

Both Institutions subscribe to the policy of equal opportunity and will not discriminate on the basis of race, sex, sexual orientation, age, ethnicity, religion or national origin. The Institutions shall abide by these principles in the administration of this Agreement and neither institution shall impose any criteria for the exchange of students which would violate the principles of non-discrimination.

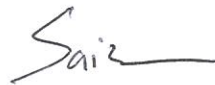
IN WITNESS WHEREOF, both institutions do hereby sign this Agreement in duplicate.

**Executed for  
International College of Innovation,  
National Chengchi University by**

**Executed for  
College of Interdisciplinary Studies,  
Thammasat University by**



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Prof. Wen-Ling Tu, Ph.D.  
Dean  
International College of Innovation



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Assoc. Prof. Saifon Su-indramedhi  
Dean  
College of Interdisciplinary Studies

Date: May 16 2024

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